WELCOME!

FSPCA Webinar: Quarterly Update
January 19, 2017
WELCOME AND INTRODUCTIONS

Gerald Wojtala
Executive Director, International Food Protection Training Institute (IFPTI)
INTERNATIONAL SUBCOMMITTEE

Kathy Gombas
FSPCA International Subcommittee Co-Chair
# International Subcommittee Action Plan

<table>
<thead>
<tr>
<th>FSPCA Community</th>
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</table>
| • Interactive web community and technical assistance  
| • Supports industry, Lead Instructors, Food Safety Experts  
| • Accessible via [https://fspca.force.com/FSPCA/s/](https://fspca.force.com/FSPCA/s/)  
|  
| iTAN |  
| • Network of International Food Safety Experts  
| • Answer technical questions from industry  
| • Develop Q&As, knowledge articles, food models, and outreach materials  
|  
| Lead Instructors |  
| • Worldwide training resources available to provide FSPCA training courses  
| • Building capacity of “in country” Lead Instructors and Trainer of Trainers  
| • Increase number of FSPCA PCQI courses worldwide  
|  
| Industry |  
| • Receive training  
| • Access FSPCA Community  
| • Ask technical questions  

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[IFSHI](https://www.ifshi.org)  
[ILLINOIS INSTITUTE OF TECHNOLOGY](https://www.iit.edu)  
[FSPCA](https://www.fspca.com)
Technical Assistance Network

• Establishing an International Technical Assistance Network (ITAN) of Food Safety Experts (FSEs)
  ▪ Recruit existing FSPCA Lead Instructors
  ▪ Sent Lead Instructors Invitation Letter – done Jan 5, 2017
  ▪ Requested Lead Instructors to apply to be FSE – use new profile field for FSE information
  ▪ FSPCA review board reviews applications (3-4 weeks) and notifies applicants of decision
  ▪ Approved candidates will receive official notification via email and become FSE for a term of 2 years

• Approved FSEs will address questions from public, develop FAQs, and support the FSPCA Community Portal
## 2017 International Human Food Lead Instructor Courses

<table>
<thead>
<tr>
<th>Country</th>
<th>Tentative Dates</th>
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<tbody>
<tr>
<td>Campden, England</td>
<td>Jan 23-26 (combo)</td>
</tr>
<tr>
<td>Shibuya-ku, Japan</td>
<td>Feb 6-10 (combo)</td>
</tr>
<tr>
<td>Queretaro, Mexico*</td>
<td>Feb 15-17</td>
</tr>
<tr>
<td>Kuala Lumpur, Malaysia</td>
<td>Feb 22-24</td>
</tr>
<tr>
<td>Milan, Italy</td>
<td>Mar 21-23</td>
</tr>
<tr>
<td>Beijing, China</td>
<td>Mar 29-31</td>
</tr>
<tr>
<td>Madrid, Spain*</td>
<td>April 26-28</td>
</tr>
<tr>
<td>Toronto, Canada</td>
<td>TBD</td>
</tr>
<tr>
<td>Guelph, Canada</td>
<td>TBD</td>
</tr>
</tbody>
</table>

*courses instructed in Spanish

*Others being reviewed by ISC Trainer Network Workgroup*
Human Food LI Training Recommendations

• Separate PCQI (2.5 days) and LI courses (2.5 days), instead of combo course (4 days).
  ▪ 4 day is not enough time for adequate instruction and translation if applicable
  ▪ Organize PCQI courses w/ contact(s) in country
  ▪ FSPCA organize LI courses based on FDA data
  ▪ Conduct LI course in 2.5 days versus 2 days

• Encourage LI’s to update profiles to include actual country of residence (not company country of residence)

• During LI courses, encourage participants to conduct/instruct at least one PCQI course per year
Translation Update – Human Food

• Translating Version 1.2 manuals & teaching examples
• Translations under development
  ▪ Spanish
    o Piloted in Guadalajara & Lima Lead Instructor courses (S1)
    o Version S1 is available on the Lead Instructor Resource Portal
    o Finalize January 2017 (S2)
  ▪ Japanese
    o Pilot in February during Lead Instructor course
  ▪ Chinese
    o Pilot in March during Lead Instructor course
• Post Translations in the Instructor Portal
ANIMAL FOOD UPDATE

Sonya M. Lambkin
Consumer Safety Officer, Division of Compliance, Center for Veterinary Medicine (CVM), U.S. Food and Drug Administration (FDA)
Preventive Controls for Animal Food Course Status

• Preventive Controls (PC) public courses are available on the FSPCA website. More are being added soon.
  ▪ Note that FDA may send some regulators to publicly offered courses

• Discontinued combo courses and will now offer 2.5 day PC and 2.5 day Lead Instructor courses
  ▪ These two courses will be offered back to back in some instances
Animal Food Lead Instructor Training Schedule

• Currently determining a schedule for Lead Instructor (LI) courses in 2017
  ▪ Intend to coordinate with Human Food LI course

• Tentative Animal Food LI course schedule is:
  ▪ California in March
  ▪ Kansas City in May or June
  ▪ DC metro area in August or September
  ▪ As needed – Midwest at the end of the year
Next Steps

• Beginning an update to the curriculum based on feedback and edits given at previous courses
  ▪ Hope to complete by mid year 2017
  ▪ Announcement will be made to LIs when completed

• Beginning development of the blended course
  ▪ Unknown completion date

• Potentially planning international courses
IMPLEMENTATION SUBCOMMITTEE

Gerald Wojtala
Executive Director, International Food Protection Training Institute (IFPTI)
Implementation Agenda

- FSPCA Lead Instructor Training
- FSPCA Lead Instructor Webinar
- Human & Animal Metrics
- Blended Course for Human Food
- FSVP Course
- Synchronous Webinars
- Monitoring & Evaluation
FSPCA Lead Instructor Training

• U.S. – 2.5 day Lead Instructor Courses – PCQI course prerequisite
• 2017 Lead Instructor Courses for Human Food
  ▪ Arlington, VA
  ▪ Los Angeles, CA
  ▪ Dallas, TX
  ▪ Denver, CO
  ▪ Minneapolis, MN
• Tentative 2017 Lead Instructor Courses for Animal Food
  ▪ California in March
  ▪ Kansas City in May or June
  ▪ DC metro area in August or September
  ▪ As needed – Midwest at the end of the year
• 2017 Lead Instructor courses for FSVP
  ▪ Houston – Feb 26-27
  ▪ Dallas, TX
  ▪ New York, NY
  ▪ Los Angeles, CA
  ▪ Miami, FL
Upcoming Lead Instructor Webinar

2017 Quarterly Lead Instructor Webinar dates:
• February 9, May TBD, August TBD, November TBD

February 9, 2017; 10:00 – 11:30 am ET
• LIs will receive an email invitation
• Planned Agenda Items:
  ▪ Teaching Tips for Supply-chain Preventive Controls
  ▪ Teaching Examples (formerly model plans) Development Guidelines
  ▪ Blended Course Launch
  ▪ Foreign Supplier Verification Program Lead Instructor Process
## FSPCA Metrics

<table>
<thead>
<tr>
<th>FSPCA Preventive Controls Certificates Issued</th>
<th>Human Food</th>
<th>Animal Food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domestic</td>
<td>21,909</td>
<td>1,200</td>
</tr>
<tr>
<td>International</td>
<td>6,829</td>
<td>145</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>28,738</strong></td>
<td><strong>1,345</strong></td>
</tr>
</tbody>
</table>

As of January 16, 2016
FSPCA Metrics

Preventive Controls for Human Food Certificates Issued by Week (Cumulative)

As of January 16, 2016

Number of Certificates

28,738
FSPCA Preventive Controls Courses

<table>
<thead>
<tr>
<th></th>
<th>Animal Food</th>
<th>Human Food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Courses Registered</td>
<td>123</td>
<td>2,268</td>
</tr>
<tr>
<td>Courses Completed</td>
<td>62</td>
<td>1,989</td>
</tr>
</tbody>
</table>

International Courses Conducted

As of January 16, 2016
### Lead Instructors

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Human Food LIs</td>
<td>1,095</td>
</tr>
<tr>
<td>Animal Food LIs</td>
<td>196</td>
</tr>
<tr>
<td>Human Food Candidates</td>
<td>572</td>
</tr>
<tr>
<td>Animal Food Candidates</td>
<td>336</td>
</tr>
<tr>
<td>Human Food LI Courses Completed</td>
<td>40</td>
</tr>
<tr>
<td>Animal Food LI Courses Completed</td>
<td>3</td>
</tr>
</tbody>
</table>

*In 2017, see the FSPCA website for upcoming LI courses*

*As of January 16, 2016*
LEAD INSTRUCTOR TRAINING

COURSE DELIVERY AND ADMINISTRATION
FOR THE FSPCA BLENDED COURSE
(HUMAN FOOD)
FSPCA Human Food Blended Course is Live!

- Part 1: Online
- Part 2: Instructor-Led

NEW! FSPCA PREVENTIVE CONTROLS FOR HUMAN FOOD BLENDED COURSE

This Food Safety Preventive Controls Alliance (FSPCA) Blended Training course was developed to provide an alternative for individuals to complete the FSPCA Preventive Controls for Human Food course. The Blended course consists of 2 parts. Part 1 is online and Part 2 is instructor-led. Both parts must be completed in order to obtain the certificate. Any Lead Instructor can provide a one-day Part 2: Instructor-Led course, and you can search for upcoming courses and Lead Instructors on the FSPCA Community website.

IMPORTANT

Once you begin the process, you have up to six months to complete the Part 1: Online course. Upon completion, you have six months to complete a Part 2: Instructor-Led course. We recommend you have a Part 2: Instructor-Led course identified before enrolling in Part 1: Online.

Before you enroll for Part 1: Online course, please read the background information to help you understand how the course is structured and what options will work best for you.

FSPCA PREVENTIVE CONTROLS FOR HUMAN FOOD LEAD INSTRUCTOR TRAINING
Part 1: Online Course

- Participants enroll for Part 1: Online course from the FSPCA website.
- Participants complete 16 modules online at their own pace (8 - 12 hours).
Part 1: Online Course

• Once Part 1: Online course has been completed, the participant will receive an Enrollment Ticket.
• The course completion email or the Enrollment Ticket allows the participant to attend Part 2: Instructor-Led course.
Part 2: Instructor-Led Course

- Part 2: Instructor-Led course is a one-day, activity-based course.
  - The slides for Part 2: Instructor-Led course are available on the instructor portal.
- Participants must register for this course directly with the Lead Instructor.
LEAD INSTRUCTOR TRAINING

FOREIGN SUPPLIER VERIFICATION PROGRAMS COURSE
Foreign Supplier Verification Programs

Instructor Guide
Instructor-Led Course Format

Foreign Supplier Verification Programs

1. Context
2. Setting the Stage
3. Overview of Requirements
4. Hazard Analysis
5. Evaluation and Approval of Foreign Supplier
6. Foreign Supplier Verification
7. Reevaluation of Foreign Supplier
8. Importer Identification at Entry
9. Importance of Records
10. FDA Oversight
FSVP Timeline

Jan 22-23
LI Pilot
Orlando

Jan 24-25
Importer Pilot 1
Orlando

Feb 2-3
Importer Pilot 2
Kalamazoo

Feb 14-16
Importer Pilot 3
Long Beach

Feb-Mar
Five Lead Instructor Combination Courses
Lead Instructors for FSVP Course

• Administered the same as HF and AF courses
  ▪ LIs will register their courses
  ▪ Certificates issued
  ▪ Course resources provided by FSPCA

• Email to LIs to update profile for FSVP
  ▪ HF or AF instructors will qualify, or
  ▪ Business/ import experience
New Course Development

Additional training under development:

- Blended course for Animal Food
- Online course for Sprout Safety
- Spanish translation of Human Food Blended
- Intentional Adulteration
- Online course for FSVP

Let us know if you have suggestions
FSPCA IMPLEMENTATION SUBCOMMITTEE

MONITORING & EVALUATION
Virtual Training Requests

• Approvals have been granted for live, remote deliveries
  ▪ Synchronous, video-conferencing or webinars
• Criteria include:
  ▪ Remote participant identification verification,
  ▪ Active-participation strategies,
  ▪ Instructor engagement,
  ▪ How participant interaction is assured,
  ▪ How group work is conducted,
  ▪ Seat time,
  ▪ Administrative or electronic monitoring tools used to assure participant activity, and
  ▪ Evaluation results
Monitoring & Evaluation Workgroup

- Developing mechanisms to improve instructional feedback
  - Evaluations

- Implementation of an Audit Process
  - Triggers

- Policy and review process to respond to questionable FSPCA course advertising
  - Check Do’s & Don’ts on the Instructor Portal
FSPCA TECHNICAL ASSISTANCE UPDATE

Mark Carter
FSPCA Manager of Food Safety,
Institute for Food Safety and Health
Agenda

• Website Update
• FSPCA Community Update
  ▪ Overview
  ▪ Future
• Outreach
FSPCA Community

- Web Community and Technical Assistance
- Supports Industry, Food Safety Experts, Lead Instructors
- Project Completed – May 12, 2016
- Launched – May 13, 2016
- Revision and Enhancements – (Phase 2) Complete October 2016
- Enhancements Phase 3 – Planning in Q1 2017
Community Overview

- Interactive Community for industry communication and support
- Technical Assistance
- Resources for industry support in conjunction with FSPCA website
- Lead Instructor Support
- Phase 2 Upgrades – Completed in October of 2016 – https://fspca.force.com/FSPCA/s/
Phase 2 Community Enhancements

- Lead Instructors can register their courses in the community
- Sortable Human Food and Animal Food Lead Instructor List
- Sortable Public Course List with registration links
- Public / Private groups added to support communication and International needs
- Sections added to facilitate focused discussion
  - Human Food
  - Animal Food
  - Foreign Supplier Verification
  - Intentional Adulteration
  - Sprouts
WELCOME TO THE FSPCA COMMUNITY

The Food Safety Preventive Controls Alliance is a place where you can find solutions and easily ask questions related to FSMA Implementation.

A list of FSPCA PCQI Human and Animal Food Classes can be found by selecting the course registration tab.
Outreach

• TAN Conference / Meeting - 2017
• FSPCA , FDA - (FSE’s and SME’s)
• Technical exchange to
  ▪ Discuss TAN operation
  ▪ Share best practices
  ▪ Gain feedback for Improvement
Q&A

• **Reminder:** Ask questions by typing into the Q&A box

1. Click on the Q&A icon
2. To pose a question, begin typing in the Q&A box that is provided on the screen and click “send”
3. Your question will be sent to the host of the webinar and the host will read it aloud

• *We will do our best to answer as many questions as time allows but we may not be able to address every question*
THANK YOU!
Questions

If you have any questions, please contact the FSPCA at fspca@iit.edu or visit the FSPCA website at fspca.net for resources on preventive controls, lead instructor application, and details of other FSPCA activities.