

COURSE TITLE	FSPCA Intentional Adulteration Vulnerability Assessment Lead Instructor Combination Course <i>Participant Course PLUS Lead Instructor Course</i>
LOCATION	Live, virtual
DURATION	Four 4.5-hour sessions
COURSE DATE	October 5-6 & 12-13, 2021
COURSE TIME	9:00 am – 1:30 pm (CDT) daily. Please check-in at 8:45 am CDT each day.
COURSE ENROLLMENT FEE	\$1,599.00 USD
COURSE PLATFORM	Zoom
COURSE MATERIALS	After enrollment and completion of course prerequisites, electronic course resources will be available for download
ENROLLMENT LINK	fa9a4237-5be1-4cbc-92d9-c03ae06ac468">https://lms.ifpti.org/#/AddToCart?CourseIds=09ecf392-6cac-4684-b9af-d913eeeca1c5>fa9a4237-5be1-4cbc-92d9-c03ae06ac468 (you must log in to see the course)

COURSE DESCRIPTION

This course combines the Conducting Vulnerability Assessments participant course with the FSPCA Intentional Adulteration Vulnerability Assessment Lead Instructor course.

FSPCA Conducting Vulnerability Assessments Participant Course

This course will provide participants with the knowledge to implement the requirements of conducting a vulnerability assessment under the *Mitigation Strategies to Protect Food Against Intentional Adulteration* (IA) regulation of the U.S. Food and Drug Administration (FDA). This regulation is one of a number of regulations and guidance that implement the provisions of the 2011 Food Safety Modernization Act (FSMA), which focuses on safe food practices.

The *Mitigation Strategies to Protect Food Against Intentional Adulteration* regulation (referred to as the IA rule) is aimed at preventing intentional adulteration from acts intended to cause wide-scale harm to public health, including acts of terrorism targeting the food supply. The regulation requires that certain activities must be completed by a “food defense qualified individual” who has successfully completed training in the conduct of a vulnerability assessment. This course developed by the FSPCA is the “standardized curriculum” recognized by FDA; successfully completing this course is one way to meet the requirements for a “food defense qualified individual” responsible for conducting a vulnerability assessment.

FSPCA Intentional Adulteration (IA) Vulnerability Assessment Lead Instructor Course

This course provides the participant the knowledge and tools needed to perform the duties of a Lead Instructor for the standardized training curriculum that FDA considers adequate in meeting the requirements for training of a “food defense qualified individual” for conducting a vulnerability assessment under the IA rule.

The course content is focused on strategies to aid in the effective instruction of the food defense activities and documentation that support conducting a vulnerability assessment using the three fundamental elements outlined in the IA rule. Administrative tasks for issuing Food Safety Preventive Controls Alliance certificates is also covered as well as a refresher on effective presentation for the adult learner.

On Day 4 there is a Practicum “teach back” where each person will be asked to present a lesson from the curriculum (in English) to demonstrate their instructor skills and understanding of the FSPCA training materials. Failure to demonstrate instructor skills and an understanding of FSPCA training materials through participation in exercises, questions asked, and teach back observations may result in you not receiving your Lead Instructor certificate.

Upon successful completion of the full, 4-day FSPCA Intentional Adulteration Vulnerability Assessment Combination Course, you will be qualified to be a Vulnerability Assessment Lead Instructor by the FSPCA. The *Conducting Vulnerability Assessments* participant course within this combination course is the standardized curriculum recognized as adequate by FDA for the qualified individual responsible for conducting vulnerability assessments. Successfully completing this training allows you to deliver the *Conducting Vulnerability Assessments* course as a Lead Instructor.

COURSE PREREQUISITES

NOTE! Prerequisite online modules must be completed no later than COB September 30, 2021. FSPCA reserves the right to add additional online modules as prerequisites.

1. Participants must be an approved Intentional Adulteration Vulnerability Assessment Lead Instructor candidate
2. Successful completion of [FSPCA IA Conducting Vulnerability Assessments using Key Activity Types course](#)
3. Successful completion of [FSPCA IA Identification and Explanation of Mitigation Strategies course](#)
4. Successful completion of Instructor Skills Overview online module. The online module is accessible upon enrollment.
5. Successful completion of the Course Administration online module. The online module is accessible upon enrollment.
6. Participants must attend the entire 4 days

COURSE REQUIREMENTS

1. **FSPCA Lead Instructor Waiver**
 - This waiver will need to be signed, scanned and emailed to fspca@iit.edu, prior to the course start date. A signed waiver must be on file in order to receive an FSPCA Lead Instructor certificate. Waiver made available after enrollment.
2. **FSPCA Recording and Personal Data Authorization**
 - This course and all breakout session will be recorded. This authorization form will need to be signed, scanned and emailed to fspca@iit.edu, prior to the course start date. Participants will not be admitted into the course until a signed form is on file with FSPCA. Form made available after enrollment.
3. **Photo ID**
 - Email a copy of your ID to fspca@iit.edu; prior to the course start date. Any ID with your name and photo will be fine. Please block out any sensitive information, such as DOB, DL# on the ID.
4. **Visual Contact**
 - Participants must have visual contact with instructors throughout the entire course (e.g. webcam)
 - Remote participation identification and verification will take place
5. **Course Evaluation**
 - A link to the online course evaluation will be provided to course participants after successful completion of the course. Participants will have 72 hours to complete the evaluation. Course certificates will not be issued until a course participant has completed the evaluation.

COURSE RECOMMENDATIONS

We **strongly recommend** that you re-read the Mitigation Strategies to Protect Food against Intentional Adulteration regulation (IA rule) as well as the FSPCA IA Vulnerability Assessment Participant Manual v1.0 before attending the course. And, download the IA draft guidance document for reference during the course. The IA rule and guidance documents can be found at: <https://www.fda.gov/fooddefense>

ZOOM TECHNICAL CHECK-IN

We encourage you to join this test session. We will use this session to test your audio and video, familiarize you with the use of the chat, polling, and file sharing features, and to troubleshoot any Zoom connection issues. You will find the Zoom login information in your course enrollment email. Add the information to your calendar to join the session.

- **Date:** Thursday, September 23, 2021
- **Time:** 9:00 am – 10:00 am CDT
- **Duration:** Approximately 5-10 minutes per participant

ATTENDING THE COURSE

- **Agenda (attached):** This combination course agenda is covered in four days. You must be present for the entire course.
- **Zoom Course Login Information:** After enrollment, a Zoom calendar invite with login information will be emailed to the email address you used to enroll in the course.
- Please check-in by 8:45 am CDT daily as we will begin promptly at 9:00 am CDT.

VIRTUAL COURSE REQUIREMENTS

- An internet connection – broadband wired or wireless (4G/LTE)
- Speakers and a microphone – built-in, USB plug-in, or wireless Bluetooth
- A webcam or HD webcam - built-in or USB plug-in
- Supported browsers include
 - Windows: Edge 12+, Firefox 27+, Chrome 30+
 - macOS: Safari 7+, Firefox 27+, Chrome 30+
 - Linux: Firefox 27+, Chrome 30+
- Please note at this time joining by Tablet or Phone is **not** permitted.

TECHNICAL SUPPORT

If you need technical assistance please contact the LMS administration team at LMSadmin@ifpti.org or by phone at (269) 488-3258.

Additional questions? Contact fspca@iit.edu

Virtual (Zoom Platform)
October 5-6 & 12-13, 2021
9:00 am – 1:30 pm CDT Daily

COURSE AGENDA

This combination course agenda is covered in **four days**. You must be present for the entire course in order for you to receive IA VA Participant and Lead Instructor certificates.

Day 1 (Participant Course)	
9:00 AM - 1:30 PM CDT	Attendance
	Preface: Overview and Agenda for Participant Course
	Lesson 1: An Overview of Food Defense Measures & Exercise
	Lesson 2: Vulnerability Assessment Preliminary Steps
	Lesson 3: Considering Inherent Characteristics & Exercise
	Lesson 4: Considering an Inside Attacker
	Lesson 5: Element 1: Evaluating Potential Public Health Impact & Exercise
Questions / Expectations for Day 2	
Adjourn	
Day 2 (Participant Course)	
9:00 AM - 1:30 PM CDT	Attendance
	Lesson 6: Element 2: Evaluating the Degree of Physical Access to the Product and Element 3: Evaluating the Ability of an Attacker to Successfully Contaminate the Product & Exercise
	Lesson 7: Analyzing Results to Identify Actionable Process Steps & Exercise
	Lesson 8: Applying the Hybrid Approach
	Questions / Expectations for Day 3
Adjourn	

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Day 3 (Lead Instructor Course)	
9:00 AM - 1:30 PM CDT	Attendance
	FSPCA Intentional Adulteration Lead Instructor Course Introduction and Materials Overview
	Assign Lessons for Practicum "Teach Back" ¹
	Preface: Overview and Agenda for Participant Course
	Lesson 1: An Overview of Food Defense Measures & Explain Exercise²
	Lesson 2: Vulnerability Assessment Preliminary Steps
	Lesson 3: Considering Inherent Characteristics & Explain Exercise²
	Lesson 4: Considering an Inside Attacker
	Lesson 5: Element 1: Evaluating Potential Public Health Impact & Explain Exercise²
	Lesson 6: Element 2: Evaluating the Degree of Physical Access to the Product and Element 3: Evaluating the Ability of an Attacker to Successfully Contaminate the Product & Explain Exercise²
	Lesson 7: Analyzing Results to Identify Actionable Process Steps & Explain Exercise²
Lesson 8: Applying the Hybrid Approach	
Questions / Expectations for Day 4	
Adjourn	

Day 4 (Lead Instructor Course)	
9:00 AM - 1:30 PM CDT	Attendance
	LI Candidates Prepare for "Teach Back" ¹
	Exercise: Practicum "Teach Back"
	Individual Feedback Sessions
	Online Course Evaluation
	Final Questions
Adjourn	

¹ On Day 4 there is a Practicum "teach back" where each person will be asked to present a few slides from the curriculum (in English) to demonstrate their instructor skills and understanding of the FSPCA training materials. **Failure to demonstrate instructor skills and an understanding of FSPCA training materials through participation in exercises, questions asked, and teach back observations may result in you not receiving your Lead Instructor certificate.**

² All exercises focus on review of the Exercise Objective and how Instructors can use adult learning concepts to adapt exercises to facilitate learning. **ToTs will just explain how to administer the exercise NOT actually conduct exercise.**